

2022-23

**Minutes of the IQAC Meeting
(Action taken Report)**

To assess the overall performance and to take a stock of the targets set to be achieved in the beginning of the session, a meeting of IQAC was called on 04-09-2023 by the Chairperson Principal Dr. Geeta Sukhija. The following outcomes were discussed by the committee:

❖ Adherence to Academic Calendar as provided by KUK

Followed the academic calendar as provided by the KUK

❖ All the departmental heads to prepare the calendar for co-curricular activities for their respective departments

According to the Academic Calendar, the calendar for important events, curricular, co-curricular, extra-curricular and extension activities was prepared by all the departments

❖ Constitution of Annual Committees of staff

The annual college committees of staff were constituted for effectively managing the different college activities and the same were communicated to the staff both teaching and non-teaching

❖ Preparation of Lesson Plan

All the teaching faculty members prepared and adhered to the lesson plan for the session.

❖ Introduction of Value Added Courses in different Departments

Not Permitted by DGHE to introduce value added courses since we are in make shift building.

❖ **Obtaining Feedback from the students, teachers and alumni of the institution.**

Feedback from the students, and teachers was obtained during the year by sharing well structured questionnaire through physical form from the teachers of the institution.

❖ **Constitution of Mentor Groups for better understanding of abilities and problems of the students.**

Mentors identify the Mentees' learning abilities on the basis of their academic performance, behavior, social and psychological aspects during the individual interaction session in the mentorship classes.

❖ **Promotion of ICT in different Departments**

1. Use of projectors was promoted by the faculty members during the teaching learning process.
2. The college has the facility of **Wi-Fi campus with 50 mbps Lease Line, 4 printers, 5 Internet Dongles.**
3. Regular classes were taken according to a fixed time table set by the institution.

❖ **Organizing Workshops and Seminars/Webinars**

1. Organized the webinar for students on "Investor Awareness Programme" for celebration of Global Money Week on 8 April 2023.

❖ **Setting up of Well-Equipped Examination Branch:**

Examination Branch was allotted a computer system for better performance of examination related works in the college.

Enhancing E-Learning:

Online classes were effectively met through platform of Google Meet and Cisco Webex.

E content was developed by the faculty members through different modes like You Tube Videos, Power points etc.

The teachers were provided trainings to use various online platforms by the Department of Higher Education and the institution also made efforts to acquaint the faculties with the recent available online tools for preparing e content by organizing various workshops from time to time.

The presence of Information and Communication Technology (ICT) has undoubtedly allowed new ways of learning for students and teachers and helped the teachers to interact with students in more efficient ways.

Procurement of Books and Journals in Library

Books including text, reference, and general were purchased costing Rupees 1,14,505/- only for the college library.

➤ Automation of Library

1. The reading area can accommodate 60 users at any point of time. The library is automated, and has a spacious reading hall and reference section with air conditioner. The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET.
2. The Books are classified according to Dewey decimal classification.

➤ Increasing the Internet Connectivity

The college got BSNL Fiber Unlimited Wi-Fi connection installation for smooth conduct of administrative and office work.

➤ Organize inter college competitions or events online/offline by the departments and cells

Activities of Commerce Dept. :

- Debate Competition
- Quiz Competition
- Decorative Items Competition

- One Extension Lecture on “Investor Awareness”

Activities of Hindi Dept.

- 13 October 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना।
- 14 October 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना।
- 22 October 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण : संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना। I (संसाधनों का उपयोग और संरक्षण) शिवालय में भाग लेना, संसाधनों का उपयोग और संरक्षण।

1. Activities of Punjabi Dept.

- 3 October, 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना, संसाधनों का उपयोग और संरक्षण।
- 5 October, 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना, संसाधनों का उपयोग और संरक्षण।
- 22 October, 2023 को भारतीय संसद में आयोजित “संसाधनों का उपयोग और संरक्षण : संसाधनों का उपयोग और संरक्षण” शिवालय में भाग लेना, संसाधनों का उपयोग और संरक्षण।

- 11 September, 2022 was observed as World Suicide Prevention Day. The theme for this year was "Suicide is preventable". The department organized a series of activities to raise awareness about mental health and suicide prevention. A poster competition was held where students depicted the theme through their artwork. A quiz was also conducted to test the students' knowledge about mental health. A guest lecture was invited from a professional counselor to discuss the signs and symptoms of mental health issues and how to seek help. A video was shown to the students about the importance of mental health and how to take care of it. A discussion was held with the students about the stigma associated with mental health and how to overcome it. A list of resources was provided to the students for further information and support.
- 14 October, 2023 was observed as National Mental Health Day. The theme for this year was "Mental Health is a Part of Overall Health". The department organized a series of activities to raise awareness about mental health and its importance. A poster competition was held where students depicted the theme through their artwork. A quiz was also conducted to test the students' knowledge about mental health. A guest lecture was invited from a professional counselor to discuss the signs and symptoms of mental health issues and how to seek help. A video was shown to the students about the importance of mental health and how to take care of it. A discussion was held with the students about the stigma associated with mental health and how to overcome it. A list of resources was provided to the students for further information and support.
- 18 October, 2023 was observed as World Mental Health Day. The theme for this year was "Mental Health is a Part of Overall Health". The department organized a series of activities to raise awareness about mental health and its importance. A poster competition was held where students depicted the theme through their artwork. A quiz was also conducted to test the students' knowledge about mental health. A guest lecture was invited from a professional counselor to discuss the signs and symptoms of mental health issues and how to seek help. A video was shown to the students about the importance of mental health and how to take care of it. A discussion was held with the students about the stigma associated with mental health and how to overcome it. A list of resources was provided to the students for further information and support.
- 21 October, 2024 was observed as National Mental Health Day. The theme for this year was "Mental Health is a Part of Overall Health". The department organized a series of activities to raise awareness about mental health and its importance. A poster competition was held where students depicted the theme through their artwork. A quiz was also conducted to test the students' knowledge about mental health. A guest lecture was invited from a professional counselor to discuss the signs and symptoms of mental health issues and how to seek help. A video was shown to the students about the importance of mental health and how to take care of it. A discussion was held with the students about the stigma associated with mental health and how to overcome it. A list of resources was provided to the students for further information and support.

Activities of Psychology Dept.

- **WORLD SUICIDE PREVENTION DAY (WSPD)** An Awareness Programme was organized regarding SUICIDE & its PREVENTION on 10th September 2023. Students depicted the theme through posters.
- **NATIONAL WEBINAR** on Mental Health: Overcoming the stigma of mental health was organized by Govt. College Sec-1 PKL on 10th October

2023 which is observed as WORLD MENTAL HEALTH DAY in which our students also joined through Google meet.

- **SLOGAN WRITING COMPETITION** was organized on 17th November 2023 on the topics (a) Mental Health & Well Being For All- A Global Priority (b) Society & Mental Health (c) Mental Wellness: Fighting against Anxiety Disorders, Major Depression & suicidal Tendencies (d) Mental Health & Spirituality
- **ESSAY WRITING COMPETITION** was organized on 19th November 2023 on the topics (a) Marat - Women and Mental illness (b) Domestic violence & its psychological repercussions (c) Impact of Immigration on Mental Health (d) Youth unrest- causes and remedies
- **WORLD HEALTH DAY** An Awareness Programme was organized regarding HEALTH on 07th April 2023 which is celebrated as WORLD HEALTH DAY every year. THEME - Health for All.

Youth & Cultural Affairs: -

- Planted Trees in College Campus on dated 15-08-2023, on 75th Anniversary of Indian Independence Day under Azadi Ka Amrit Mahotsav.
- Organized Two days ‘Talent Show Programme’ in College on 29th and 30th September 2023.
- Send Students in various Competitions in 45th Zonal Youth Festival held in Babu Anant Ram Janta College Kaul on 15th to 17th October 2023. Our college’s Quiz Team got Second position in this Festival.
- Send Students in Ratnavali Festival a State level Competition, held in Kurukshetra University Kurukshetra on 28th to 31st October 2023.
- On the occasion of “Gita Abhiprerna Saptaah” (21-26 November 2023), Youth & Cultural Affairs Committees Organized Two Days Program in college campus on 25th and 26th November 2023. Competitions like Quiz Competition, Essay Writing, Painting, Shalok Ucharan and Declamation Competition were organized.
- On Sri Aurobindo Ji 150 birth anniversary, Organized an Essay Writing Competition in college on 03-02-2023.
- **Activities of Sports**

- Participated in Haryana State Inter College Cricket (M) Tournament (4th Nov to 9th Nov 2023). (Organized by D.A.V. College (Lahore) Ambala City)
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- Three participated in the Trails for Kurukshetra University Athletics teams to be held on November 30, 2023.

Sr. No.	Name of Participant	Class	Roll No.	Events
1	Balram (Men)	B. A. 1 st	1220811002044	400 Mtrs Race
2	Rajjak Ali (Men)	B. A. 3 rd	120081002055	Half Marathon
3	Muskan (Women)	B. A. 2 nd	1210811002043	200 Mtrs Race

- One participated (Bhupinder, Class- B. A.2nd, Roll No. 1210811002052) in the K.U.K Inter Colleges Weight Lifting Championships: 2023-24 (organized by Phy. Edu & Sports, K.U.K), dated : 21.12.2023

Sr. No.	Name of Participant	Class	Roll No.	Weight Categories Are
1	Bhupinder	B. A. 2 nd	12108110020	55-60 Kg

Annual Report of NSS Activities (2023-24)

- Blood Donation Camp on June 7, 2023.
- International Yoga Divas: June 21, 2023.
- In collaboration with the Forest Department, 500 trees were planted in the college campus on June 22, 2023.
- Drug free awareness rally on June 25, 2023.
- Rangoli and poster making competition under HarGharTiranga program on August 05, 2023.

- Song singing and poetry recitation organized under Har Ghar Tiranga program on August 06, 2023.
- TirangaYatra taken out under Har Ghar Tiranga program on August 08, 2023.
- Volunteers made rakhi in the Name of Soldiers on August 10, 2023.
- Rangoli, poster making, essay writing and slogan competition were organized under National Nutrition Month on Sept. 27, 2023.
- Awareness rally on "Nutrition diet: Healthy living" on Sept. 28, 2023.
- Awareness rally on plastic free India under Swachh Bharat Abhiyan on Oct. 18, 2023.
- Organized one day camp on the theme of Atma Bharat Nirbhar on Oct. 19, 2023.
- 'Run for Unity' organized on the birth anniversary of Sardar Vallabhbhai Patel on Oct. 31, 2023.
- Painting Competition under "National Youth Day" on January 11, 2024.
- Slogan Writing Competition under "National Youth Day" on January 12, 2024.
- Voter's Day celebrated on January 25, 2024.
- Organized Special Seven Days Camp on 06 Feb. to 12 Feb. 2024. (Adopted Village- Kheri Shahidan, KKR)
- Organized one day camp on the theme of Atma Bharat Nirbhar on March 25, 2024.

Conducting Programs for Overall Well being of Students

1. An Extension Lecture organized by Placement cell on the topic "Union Budget 2023-24 and Prospects for Future Growth" and "The External Sector and Union Budget 2023-24" on dated 03-03-2023 by Assistant Professor of Economics, Dr. Dharmveer.

Promotion of teachers

API verification of the teachers for their promotion was done effectively.

Chairperson: Principal Dr. Geeta Sukhija

Members : Ms. Savita Kumari (Convenor)

Sh. Ravi Kumar

Sh. Kuldeep Kumar

Ms. Mehak Singla

Principal